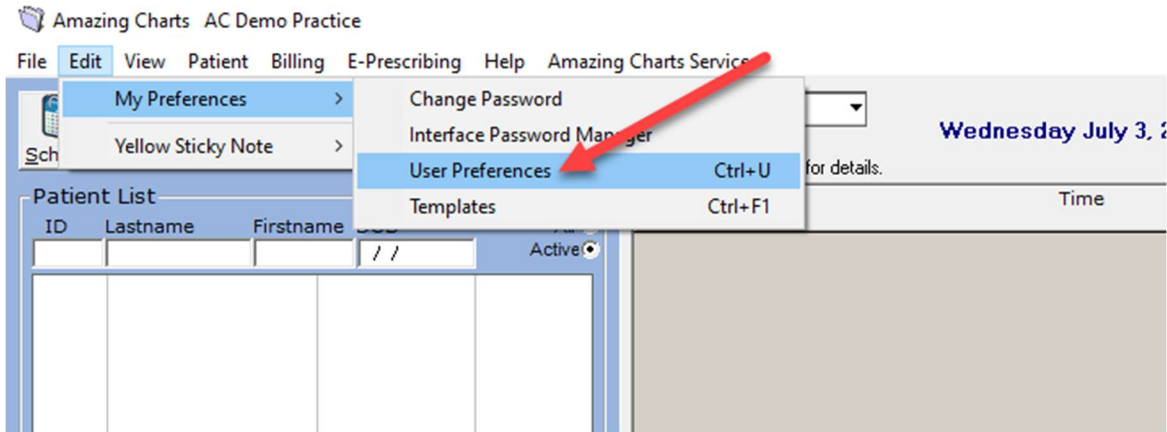


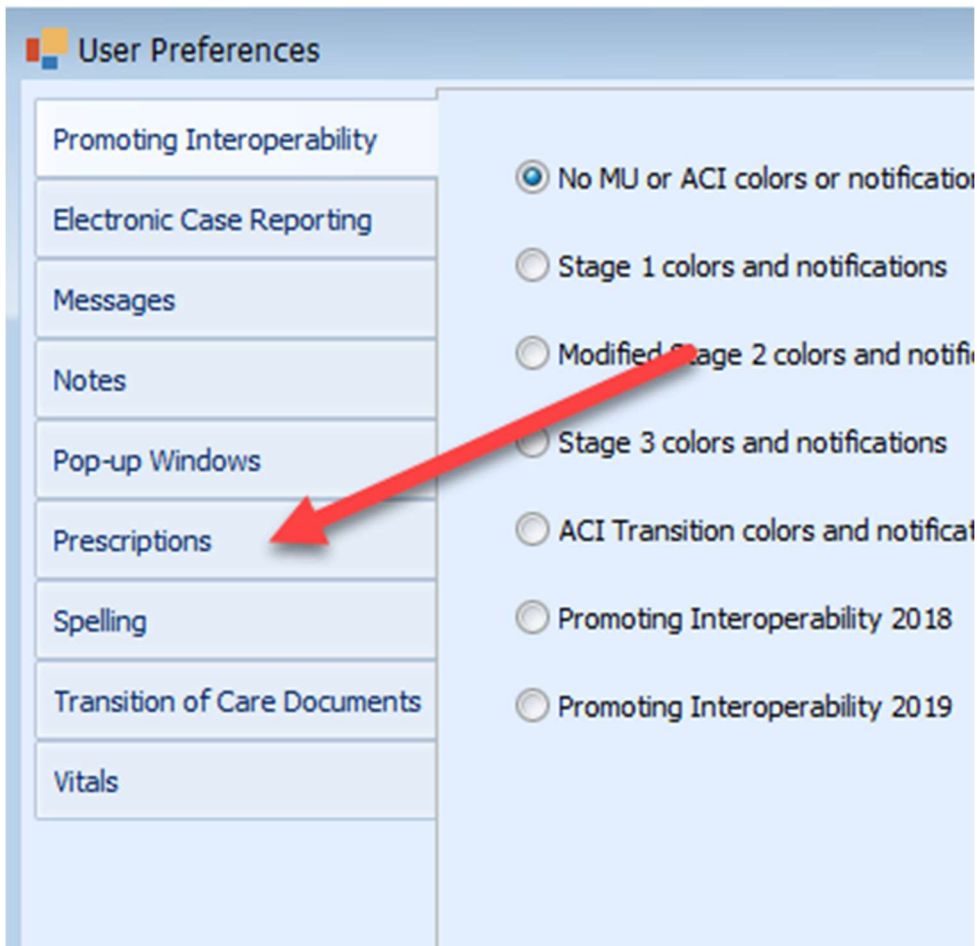
Updating your EPCS PIN after upgrading to v12

After upgrading to version 12 of Amazing Charts, some users may need to re-enter their 4-digit EPCS PIN within the program to transmit prescriptions of controlled medications electronically. This will need to be done for each user enrolled in EPCS for your practice. Details on how to do this are listed below.

1. On the main screen of Amazing Charts, click “**Edit -> My Preferences -> User Preferences**”



2. In the main User Preferences menu, click “**Prescriptions**”.



3. In the EPCS section at the top of the page, enter your 4-digit EPCS PIN. Once Entered, click “**Save Changes**” at the bottom of the screen.

The screenshot shows the 'User Preferences' window with the following sections and options:

- EPCS**
 - Enable ePrescribing of controlled substances. (EPCS Setup button)
 - EPCS PIN (4-digits) [****]
- Medication Adherence Programs**
 - Check this box if you want copay coupons to PRINT by default when prescribing medications
 - Check this box if you want copay coupons sent by TEXT/EMAIL to patients by default
 - Participate in patient copay assistance and education programs.
 - Check this box if you DO NOT want Rx notifications sent via TEXT to patients BY DEFAULT when prescribing medications.
 - Do not participate in Patient Rx Notification program
- General Medication Settings**
 - Automatically check for interactions when first loading medications page
 - Automatically recheck for interactions when adding or editing medications
 - Don't show practice name on printed prescriptions
 - Don't display Drug/Allergy interaction alerts on Allergy screen
- Drug Interaction Filter**
 - Show Allergies only
 - Show Contradicted alerts and Allergies
 - Show Contradicted and Severe alerts and Allergies
 - Show All
- eRx Settings**
 - Send a message for each pharmacy request (in addition to on screen alert)
 - Enable popup alerts of ePrescribing issues
 - When attempting to automatically match an incoming pharmacy request, require an exact match of the SIG
 - Select who will receive your incoming pharmacy requests: [Dropdown]
 - Display diagnosis selection when writing prescriptions
- Formulary**
 - Automatically expand formulary based on what is showing in formulary results
 - Automatically check formulary for a medication
- Administrative Settings ePrescribing**
 - NPPES NPI Registered Name (contains an apostrophe)
 - Last Name: [Text Field]

Buttons: EPCS Setup, Save Changes

4. You can now transmit controlled prescriptions as normal.

If you continue to see any issues with EPCS functionality, please contact our support department using one of the options below:

- By Phone - (866)-382-5932
- By Email - Techsupport@AmazingCharts.com
- Live Chat - <https://amazingcharts.com/acsupport>