# Upgrading Amazing Charts to v12.0.0

#### 3/26/2024

This guide will provide step by step directions for upgrading Amazing Charts to a version 12.0.0. Before upgrading, please ensure the follow actions have been taken:

- All users are logged out of Amazing Charts
- Any 3<sup>rd</sup> party anti-virus software is turned off during the upgrade process
- All pending Windows updates have been completed
- A backup of the Amazing Charts database has been created and is accessible
- You have read this document in its entirety

When upgrading Amazing Charts, we recommend completing the upgrade of the computer acting as the Main Amazing Charts main computer before upgrading the local computers. We also recommend being logged in as a Windows Administrator account when preforming the upgrade.

#### To start the upgrade:

1. On the main computer for Amazing Charts, browse to the Amazing Charts directory and launch the "Amazing Backup" utility.



### 2. Click "Advanced settings".

Amazing Charts B	ackup	-		$\times$
Amazing Ch	arts Backup			
	This utility will backup and encrypt all your critical Amazing Charts data in the specify when you press the Backup Now button.	location tha	at you	
	C:\Program Files (x86)\Amazing Charts\Backup	owse Path		
	If you select an additional location on your own computer or network, such as tape drive, or another hard drive, when you click the Backup Now button, you will also be placed here.	a thumb dr r encrypted	ive, a backup	(
	B	rowse Path		
	AUTOMATE THE PROCESS: You can set the Backup utility to run at regular into	ervals. ckup Sched	ule	]
	Click the Backup Now button to begin.			
	Васкир Now			
Advanced Settings			Save	

3. Check the boxes to "Exclude Imported Items" and "Exclude Images" then click "OK"

Settings		_		×
Set up to three locations on yo	ur computer & network where your backups will be placed.			
(To remove a backup location	n, delete it from below and click OK.)			
Location 1:		[	Browse	
Location 2:	]		Browse	
Location 3:		[	Browse	
Exclude Imported Items Exclude Images	Automated Backup Copying backup files to a network drive ma automated backup to run under a user logo rather than the default account 'LocalSyste	ay requ on acc em'.	uire the count	
Check database for errors before     Check Encrypted file for errors when     Check Zip file for errors when	each backup en finished finished	Cha	nge Logon	
Send confirmation message on su	iccessful backup			
Send confirmation/error message to:	Default Provider; GROUPBOX [PROVIDERS]		OK	

4. Click "**Backup Now**" to start the backup. This may take some time. Once complete, you will be given a confirmation message, and the backup program will close.

Amazing Charts Backup	-		$\times$		
Amazing Charts Backup					
This utility will backup and encrypt all your critical Amazing Charts data specify when you press the Backup Now button.	in the location th	nat you			
	Browse Path	l.			
If you select an additional location on your own computer or network, s tape drive, or another hard drive, when you click the Backup Now butto will also be placed here.	such as a thumb d on, your encrypte	lrive, a d backup	0		
	Browse Path	l)			
AUTOMATE THE PROCESS: You can set the Backup utility to run at regu	ular intervals.				
	Set Backup Sche	dule			
Click the Backup Now button to begin.					
Backup Now					
reep orginal backup file in default backup tolder.					
Advanced Settings		Save			

- 5. Browse to your Amazing Charts backup location, and verify the backup is accessible. A completed backup of Amazing Charts will have a ". ENC" file extension.
- 6. Download the installer for version 12 of Amazing Charts on the desktop. Right click the installer and select "Run as an administrator".



7. Ensure your Anti-Virus software is disabled by clicking "Yes". Click "Next" once verified.

Amazing Charts V12.0.0

# Amazing Charts EHR Software Installation



8. The installer will auto detect the directory that its installed in. Verify this location is correct and click "Next".



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9. The installer will detect that the PC is the main computer for Amazing Charts. Click "Next".



10. Click "Install" to start the upgrade.



## NOTE: During the install process, the installer may detect that your PC requires a reboot, if this occurs, reboot the computer then log back into your Windows account where the installer will automatically continue

11. Once complete, click "Finish".



12. Run Amazing Charts as an administrator, and you will be prompted to run the database tuner. After an upgrade, the database tuner needs to be run only once and only on the main computer. Click "**No**" as we will run the tuner manually.



13. Download the version of database tuner for the version you are upgrading to and copy it to the desktop. Right click the tuner and select "**Run as administrator**".



14. Click "Run the Tuner". This may take some time.

Amazing Charts Database Tuner (V 12.0.0)



The Database Tuner will first make a backup of your database, and then add or adjust the various fields that are needed to take advantage of our latest features and improvements.



15. Once complete, click "**OK**".



16. Reboot the computer and log into your Windows account. Launch Amazing Charts like you normally would and verify the program loads to the log on screen with no errors. The Upgrade of the Main computer for Amazing Charts is now complete. You can re-enable your anti-virus software if required.

17. Any local computer running Amazing Charts will need to be upgraded to the same version. The process will be the same as listed above except when prompted, select "**No, this isn't the "main" computer**". You do not need to run the database tuner on the local computers.

🛎 Amazing Charts V12.0.0			×		
Select Database Status for Setup			Ac		
Before we begin the installation, please help us deter computer. (We ask because the Amazing Charts datab computer.)	mine if this comp bases need only b	outer will be your be installed on the	"main" e "main"		
We recommend you first install Amazing Charts on yo through the setup steps, and then install Amazing Cha	our "main" comp arts on all your o	uter. Once install ther computers.	ed, run		
Is this your main computer? O Yes, at least for now, this will be my "main" computer. Thus	s, install the Amazing	g Charts databases I	here.		
• No, this isn't the "main" computer, and thus does not need to have Microsoft SQL installed.					
	•				
a		7			
InstallShield	< Back	Next >	Cancel		

18. Once the upgrade of the local computers is complete, launch Amazing Charts like you normally would and verify the program loads to the log on screen with no errors. You can then log in as normal.

If you run into any issues during the upgrade process at any point, please contact our support team at (866)-382-5932 or <u>Techsupport@AmazingCharts.com</u> and one of our support technicians will be able to assist.